



Parliament
Republic of Trinidad and Tobago

Level G- 8, Tower D
The Port of Spain International Waterfront
1A Wrightson Road, Port of Spain

Parl: 4/5/36

14 March 2016

Mr. Kirk Waithe
59 Mountain View
Maracas Valley
ST. JOSEPH

Dear Mr. Waithe,

Re: Freedom of Information Request

In response to your request for information under the Freedom of Information Act dated 10 March 2016 pertaining to the employment records and salaries of the Port-of-Spain South Constituency Office from 2007 to present, and the Parliament's rules governing hiring of constituency office staff, please find attached responses to both questions.

I trust that this information is what you require. Should you have any questions please feel free to contact me at 624-7275 ext. 2302 or via email: jelcock@tpparliament.org.

Yours sincerely,

A handwritten signature in blue ink that reads "Jason Elcock".

Jason Elcock
Designated Officer
Freedom of Information Act
Parliament

The rules governing hiring of constituency office staff

- A Member may employ any number of persons in his main constituency office. However, the total sum allocated for salary payments in a Constituency Office does not exceed \$45,700.00 per month.
 - While payments are made directly to the bank account of the employee by the Office of the Parliament, it is the Member of Parliament who recruits employees, and instructions on the quantum of an employee's salary are also issued by the Member.
 - In Constituencies where Sub-Offices have been approved, Members are permitted to employ a maximum of three (3) persons at a combined salary of \$5,000.00 per month. Sub-Offices can be operated on a part time basis and therefore staff of a Sub-Office may be employed as part-time employees.
 - The Member of Parliament is the employer of persons at the Constituency Office, and not the Office of the Parliament. In this regard, although Members of Parliament may, from time to time, seek assistance from the Office of the Parliament with the preparation of job descriptions, they have the sole authority and discretion to employ, promote and terminate employees, assign hours of work and formulate job descriptions.
 - Members are advised that no employee shall be paid below the national minimum wage, which is \$15 per hour.
- Members are also restricted from employing relatives as employees in their constituency offices.

A list of all persons employed at the Port-of-Spain South Constituency Office from 2007-Present and their monthly salaries

NINTH PARLIAMENT (2007 TO 2010)				
MEMBER OF PARLIAMENT	ADDRESS OF CONSTITUENCY OFFICES	NAME/ADDRESS OF EMPLOYEE	SALARY (as at last date of employment)	DATE OF EMPLOYMENT
Ms. Marlene Mc Donald	<u>Main Office</u> #70 Piccadilly Street, East Dry River, Port of Spain. <u>Sub-office</u> No 17A Finland Street St James	A.P.	\$3,000	01/06/2008 to 01/06/2010
		C.V.	\$5,000	01/03/2008 to 01/06/2010
		T.J.	\$1,500	01/04/2008 to 01/06/2010
		C. De R.	\$3,000	01/06/2008 to 01/06/2010
		A.L.	\$5,000	01/05/2009 to 01/06/2010
		J.E.	\$2,500	01/04/2008 to 01/06/2010
TENTH PARLIAMENT (2010 TO 2015)				
CLERK OF THE		NAME/ADDRESS OF EMPLOYEE	SALARY (as at last date of employment)	DATE OF EMPLOYMENT
		E.B.	\$3,000	01/09/2014 to 07/09/2015
		K.T.	\$4,000	01/01/2012 to 07/09/2015
		S.F.	\$7,500	01/09/2013 to 07/09/2015
		Lennox Carew	\$14,000	01/03/2011 to 07/09/2015
		Michael Carew	\$13,400	01/06/2010 to 07/09/2015
		A.P.	\$3,000	01/06/2010 to 11/03/2015
		C.V.	\$2,000	01/06/2010 to 07/09/2015
		T.J.	\$1,800	01/06/2010 to 07/09/2015
		J.E.	\$2,500	01/06/2010 to 1/3/2014
		C De R.	\$3,000	01/06/2010 to 04/06/2012
		C.D.	\$5,000	01/06/2010 to 31/07/2010
		I.H.	\$2,500	01/01/2011 to 31/12/2011
S.W.	\$5,700	01/06/2010 to 28/02/2011 01/04/2011 to 15/08/2011 01/05/2015 to 07/09/2015		

ELEVENTH PARLIAMENT (2015 TO PRESENT)				
		NAME/ADDRESS OF EMPLOYEE	SALARY (as at last date of employment)	DATE OF EMPLOYMENT
		S.F.	\$7,500	08/09/2015 to present
		E.B.	\$3,000	08/09/2015 to present
		K.T.	\$4,000	08/09/2015 to present
		Lennox Carew	\$14,000	08/09/2015 to present
		N.B.	\$3,500	01/11/2015 to present